

UNAPPROVED MINUTES
Earlham City Council Meeting
November 12, 2018

The Earlham City Council met in regular session on Monday, November 12, 2018 at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Frederick, Griswold, Payne, Petersen. Swalla arrived at 7:02 p.m.

1. Approval of Agenda
Motion by Fredericksen, second by Payne, to approve agenda.
Roll: Ayes – unanimous. Motion passes.

2. Public Hearing - Budget Amendment for FY 2019 Budget
Mayor Lillie declared the Public Hearing open at 7:02 p.m. No comments received at hearing. Clerk Hibbs stated there were no written or oral comments received at City Hall.
Motion by Payne, second by Griswold, to close the Public Hearing at 7:02 p.m.
Roll: Ayes – unanimous. Motion passes.

3. Public Forum – None

4. Consent Agenda:
 - a. Minutes of October 8, 2018 Council meeting
 - b. November 12, 2018 Treasurer’s report
 - c. November 12, 2018 Claim & Receipts report
 - d. Class C Liquor License with Outdoor and Sunday Sales, and Catering Privileges for West Side Bar & Grille
 - e. Class C Liquor License with Sunday Sales, Catering Privileges and Class B Wine Permit for Saison Café/The Hare and Hound
 - f. Approval of 2018 Annual Financial Report**Motion by Griswold, second by Payne, to approve the consent agenda.**
Roll: Ayes – unanimous. Motion passes.

5. Boards, Commission, Committee Reports - None

6. Department Reports
 - a. Public Works - Gary Coffman, Public Works Supervisor
Seasonal banners are up; branches over sidewalks trimmed; sump pump checks; parks closed and pool winterized; pot hole patching; backhoe repair. LPB is cooking again with a new system – Gary will check on them.
 - b. Police - Police Chief Jason Heimdal
Helped with Color Run; several students job-shadowed the department; Halloween went smoothly and department participated in the downtown Halloween event. The new car is finished and both cars have new decals. Chief stated the horses that were taken to the ARL are being boarded somewhere else and the police are supposed to monitor the situation.

7. OLD BUSINESS
 - a. Discussion and possible action on Police Department body-cam policy.
Chief Heimdal presented a policy on body-cams. He used several other city’s policies to draft this. The Mayor noted in particular item III-Restricted Use.
Motion by Swalla, second by Petersen, to approve the body-cam policy for the Earlham Police Department.
Roll: Ayes – unanimous. Motion passes.

8. NEW BUSINESS

- a. Consider approval of Resolution No. 18-35, City Budget Amendment and Certification Resolution-FY19 #1
Motion by Petersen, second by Swalla, to approve Resolution No. 18-35, City Budget Amendment and Certification Resolution-FY19 #1
Roll: Ayes – unanimous. Motion passes.
- b. Consider approval of Resolution No. 18-32, Fixing Date For A Public Hearing On The Proposition To Authorize A Loan Agreement And The Issuance Of Notes To Evidence The Obligations Of The City Thereunder. (*for new Rescue Squad vehicle - Not to Exceed \$190,000 General Obligation Capital Loan Note*)
Motion by Swalla, second by Fredericksen, to approve Resolution No. 18-32, Fixing Date For A Public Hearing On The Proposition To Authorize A Loan Agreement And The Issuance Of Notes To Evidence The Obligations Of The City Thereunder, to be held December 10, 2018 at 7:00 p.m.
Roll: Ayes – unanimous. Motion passes.
Hibbs asked council about the length of the loan. Griswold stated he would like to have a Finance Committee Meeting to discuss how the length of the loan will affect the levy rate. Hibbs stated she will try to obtain this information and contact Griswold so he can determine if there is a need for the meeting.
- c. Consider approval of Resolution No. 18-33, Declaring An Official Intent Under Treasury Regulation 1.150-2 To Issue Debt To Reimburse The City For Certain Original Expenditures Paid In Connection With Specified Projects. (*General Obligation Capital Loan Notes, Series 2018*)
Motion by Fredericksen, second by Petersen, to approve Resolution No. 18-33, Declaring An Official Intent Under Treasury Regulation 1.150-2 To Issue Debt To Reimburse The City For Certain Original Expenditures Paid In Connection With Specified Projects.
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of Resolution No. 18-34, Approving And Authorizing Payment Of A Purchase Price For The 142 S Chestnut Property From The City's LOSST Fund.
Mayor Lillie informed Council the purchase date has been pushed back to January 1, 2019, in order to give more time to the current owner to move out. The Fire Department is storing a truck in there at this time.
Motion by Payne, second by Griswold, to approve Resolution No. 18-34, Approving And Authorizing Payment Of A Purchase Price For The 142 S Chestnut Property From The City's LOSST Fund
Roll: Ayes – unanimous. Motion passes.
- e. Consider approval of Res No. 18-28, Approval of Tax Abatement Application for 305 NE Birch Ave.
f. Consider approval of Res No. 18-29, Approval of Tax Abatement Application for 735 NE 4th Street.
g. Consider approval of Res No. 18-30, Approval of Tax Abatement Application for 930 NE 4th Street.
h. Consider approval of Res No. 18-31, Approval of Tax Abatement Application for 840 NE 4th Street.
Mayor Lillie stated he would entertain one motion to approve items e, f, g, & h, if there were no questions or concerns on any item. Petersen noted the address for the property listed in item h should be 840 NE 4th Street and not NE Oak Avenue.
Motion by Griswold, second by Petersen, to approve Resolutions 18-28, 18-29, 18-30, and 18-31, Approving Tax Abatements for the specified properties, as amended.
Roll: Ayes – unanimous. Motion passes.

9. Mayor's Report – Urban Renewal Plan

Noted that following a conference call with representatives from Ahlers & Cooney, Simmering-Cory, Piper Jaffray, and Mayor Lillie and Clerk Hibbs, the Urban Renewal Plan has been pushed back. Attorneys wanted to protect the city from someone contesting the plan. Council is concerned about setting the base for the TIF district as soon as possible. Hibbs explained Travis Squires from Piper Jaffray stated this would still work.

Mayor will be addressing 8th grade class on the “If I Were Mayor” essay contest which is put on by the Iowa League of Cities.

He also urged members to go online to vote for the Levitt Grant to expand our outdoor concert series. Grant would require a city match, which can be accomplished through use of the City Stage, electricity, police presence, part maintenance, etc.

10. Clerk’s Report

Requested someone complete the SICOG survey. Payne will complete this. Reported the tennis court grant is being taken care of by Mindy Harskamp. MidAmerican Energy has given a \$15,000 grant towards this. Chicks With Checks will cover the \$7,500 match, but are soliciting more contributions in order to accomplish more extension renovations.

Hibbs also stated she has gotten a quote from Automatic Door Group on an ADA Automatic Swing Door Operator. This will allow handicapped citizens easier access to City Hall. She asked if this is something Council wanted to look at now or put in next year’s budget. Consensus of council was to have the work done now.

Hibbs has not received figures for health insurance from Aetna yet for next year.

Hibbs has been in conversation with the County Treasurer regarding the property on NW 4th which Council discussed at previous meetings. She expressed City interest in taking over the property (since we have been mowing it) if the Board of Supervisors would abate the taxes. Treasurer stated someone else has expressed interest in the property. Clerk said, in that case the City was no longer interested.

11. Council comments/discussion

Payne asked what was happening with the playground equipment request. Coffman said Park & Recreation Committee will meet next week to discuss.

12. Adjourn

Motion by Fredericksen, second by Petersen, to adjourn.

Roll – Ayes – unanimous. Motion passes.

Being there was no further business, meeting was adjourned at 7:55 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer