

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**November 9, 2020**

The Earlham City Council met in a regular session on Monday, November 9, 2020, 7:00 p.m. This meeting was conducted via Zoom; originating in City Hall, as required by law. Mayor Lillie called the meeting to order at 7:01 p.m. and the following answered roll: Baskin, Fredericksen, Payne, Petersen, Swalla. Also present: Clerk Hibbs, Public Works Supervisor Coffman, Police Chief Heimdal.

1. Approval of Agenda  
**Motion by Payne, and second by Baskin, to approve agenda.**  
**Roll: Ayes - unanimous. Motion passes.**
2. Public Forum - none
3. Consent Agenda:
  - a. Council meeting minutes for October 12, 2020
  - b. Treasurer's Report as of October 31, 2020
  - c. Claims and Receipts Report for November 9, 2020**Motion by Fredericksen, and second by Swalla, to approve consent agenda.**  
**Roll: Ayes – unanimous. Motion passes.**
4. Boards, Commission, Committee Reports - none
5. Department Reports
  - a. Public Works - Gary Coffman, Public Works Supervisor  
Normal seasonal work. Have been picking up leaves. Purchased and used 3 tons of cold patch for potholes. Water Tower electrical is complete but not hooked up yet. Asphalt company coming this week. After asphalt and lighting, then fence.
  - b. Police Department – Chief Jason Heimdal  
Fire arms training. Escorted Cross Country team to the interstate for the state meet. Handed out candy for Trick or Treat. Had no incidents on Halloween. Met with Madison County Emergency Management, along with the Fire Department, on coordinating the new radios. These will be set up by January 1<sup>st</sup>. The new patrol car will hopefully be here next week.
6. OLD BUSINESS
  - a. Consider approval of Second Reading of Ordinance No. 423 Amending the Earlham Code of Ordinances by Removing Chapter 75 All-Terrain Vehicles And Snowmobiles, And Replacing It With Chapter 75 Golf Carts, ATVs, UTVs, And Snowmobiles  
**Motion by Payne, and second by Baskin, to approve. Second Reading of Ordinance No. 423 Amending the Earlham Code of Ordinances by Removing Chapter 75 All-Terrain Vehicles And Snowmobiles, And Replacing It With Chapter 75 Golf Carts, ATVs, UTVs, And Snowmobiles**  
**Roll: Ayes – unanimous. Motion passes.**
7. NEW BUSINESS
  - a. Consider approval of Resolution No 20-44 Approving Establishment of a Reserve Officer Program Within the Earlham Police Department and Setting Wage for Reserve Officers  
**Motion by Payne, and second by Petersen, to approve Resolution No 20-44 Approving Establishment of a Reserve Officer Program Within the Earlham Police Department and Setting Wage for Reserve Officers**  
**Roll: Ayes – unanimous. Motion passes.**
  - b. Consider approval of Resolution No 20-45, a Resolution Requesting Reimbursement for Amended Eligible Costs from the Iowa Covid-19 Government Relief Fund  
**Roll: Ayes – unanimous. Motion passes.**

- c. Alissa Johnson – Madison County Heart & Soul - Unable to attend.
- d. Amy Bingham - Discussion and possible action on request for placement of stop sign at corner of 4<sup>th</sup> & Chestnut  
Chris & Amy Bingham, 420 Chestnut Avenue, presented concerns over traffic incidents they have witnessed at the corner of 4<sup>th</sup> & Chestnut, multiple times a day. They have noticed cars will speed right past the crossing guard after school. Swalla stated he rather see a stop sign there than lose a life. An inconvenience shouldn't end up as a tragedy. Bingham added placing a stop sign there would slow down the traffic by the school in general. This is a higher volume traffic street since this is the main street coming in and out of town. Discussion held on effectiveness of a stop sign. Mayor stated he agrees with placement of stop sign, but asked if they won't stop for crossing guard, will they stop for a stop sign? Fredericksen suggested a traffic study for this and other intersections around the school. Coffman will contact Shive-Hattery regarding the possibility of a traffic study. Council agreed there was need for a stop sign at this intersection to make it a 4-way stop. Hibbs reminded Council, per City Code, this action required a resolution,  
**Motion by Swalla, second by Baskin to direct Hibbs to prepare a resolution for the placement of a stop sign at 4<sup>th</sup> & Chestnut, and to schedule a special meeting to consider said resolution.**  
**Roll: Ayes – unanimous. Motion passes. (See Item 9 for date of meeting)**
- e. Discussion and possible action on request for action at intersection of 4<sup>th</sup> Street and Plum Avenue. Council received a letter from Larry & Kaye Hummel, 360 NE Plum Ave, regarding concerns they have over children crossing the intersection and speeding vehicles. Fredericksen said perhaps we could do a traffic survey here also. Chief stated he is not sure there is enough traffic on Plum Avenue for a stop sign. Gary said he will look into the cost of a traffic survey.

8. Mayor's Report

Meetings he normally attends have been cancelled due to Covid. Covid-19 has been hitting Earlam. All of the Public Works Employees have tested positive for Covid and are quarantined. City Hall has closed temporarily to protect city staff, as well as the public. Mayor asked if Council thought the Community Building should be closed due to Covid. Following discussion, the consensus of council felt it was not necessary to do close it at this time.

9. Clerk's Report

Hibbs stated she is working on a Budget Amendment for FY21, which will be ready for a public hearing at the next regularly scheduled December council meeting. The FY20 Annual Financial Report, which is due December 1<sup>st</sup>, is complete. Work will begin on the FY22 Budget, getting figures and sheets out to department heads, and scheduling Budget Committee meetings. Budget Committee members are: Petersen, Baskin and Fredericksen.

10. Council comments/discussion

Baskin asked how the horse situation was coming. Chief said they are getting rid of horses and the number of horses has noticeably gone down.

11. Adjourn

Motion by Fredericksen, second by Payne to adjourn.

Being there was not further business, meeting adjourned at 8:18 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer