

Earlham City Council Meeting
June 14, 2021

The Earlham City Council met in regular session on Monday, June 14, 2021, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m., and the following answered roll: Baskin, Fredericksen, Payne, Petersen, Swalla. Staff present: Clerk Hibbs, Police Chief Heimdal, Public Works Supervisor Coffman.

1. Approval of Agenda
Motion by Baskin, second by Fredericksen, to approve agenda.
Roll: Ayes – unanimous. Motion passes.

(At this point, there was scheduled a Public Hearing for a Budget Amendment, Hibbs explained there was no need for the Budget Amendment).

2. Public Forum – none.
3. Consent Agenda:
 - a. Council meeting minutes for May 10, 2021
 - b. Treasurer’s Report for June 14, 2021
 - c. Claims and Receipts Report for June 14, 2021
 - d. Consider approval of liquor license for West Side Bar & Grille for Freedom Fest.
 - e. Consider approval Heather McLaughlin and Katie DeGroff as new members to the Earlham Community Center Board.

Motion by Swalla, second by Baskin, to approve consent agenda.
Roll: Ayes – unanimous. Motion passes.

4. Boards, Commission, Committee Report - None
5. Department Reports
 - a. Public Works - Gary Coffman, Public Works Supervisor
Normal mowing, trimming. Attempted street sweeping but could not see because of dust. Pool is up and running after some issues. Baby pool still needs pump repair. Tree guys have been in town and will be back in future with crane. Stump grinding discussion. Speed sign moved. Swalla asked him to be sure plenty of toilet paper and paper towels at the park for the Sunday night concerts. Concrete work. Explained post office sewer/water issues. Looking at plow truck at DeWitt, which needs new box and plow. All in \$60,000. Columbarium should be built soon. Verizon has surveyed area for their new pole and antenna at the lagoon. DNR did tree inventory, which is done every 5 years. Gave Coffman a list of street trees that need to go. Rec’d notice of Stage I water shortage from Warren Water Works. Discussion on lighting of the new water tower. Explained DNR changed requirements for lagoon project, resulting in increased engineering and construction fees. Changes will result in being able to use UV instead of chemicals (chlorine). Coffman said bidding for project will be in two stages, first being next month for approval at September meeting. Mayor suggested M.E. Committee meeting with engineer to discuss the overall lagoon update project. Meeting set for June 23rd at 7:00 p.m. Discussion on mowing at Gendler Park. Swalla asked if Coffman could get some grass carp for the Gendler ponds.
 - b. Police Department – Chief Jason Heimdal
Held fire arms qualification for PT officers. He spoke with high school students regarding OWI. AC in his car had to be fixed. Held bike safety class for elementary. Active shooter seminar in town with Secret Service. Stated we are up to about 20 permits for Golf Carts, ATVs and UTVs. Received one complaint about underaged operator.

6. OLD BUSINESS

- a) Final approval of Freedom Fest plans.
Tracy Griffin addressed council and asked if any question regarding maps provided of the area. She explained different fencing for beer garden, as well as moving the Kids Area a little bit to make it more in the shade. Council thanked Tracy and approved all plans.
- b) NCL Service Line Warranty
Hibbs explained the city has nothing to do with billing. Consensus of council to approve this program. They would like to see a sample of letters that are sent to customers. Hibbs will have agreement for council to approve at next meeting.

7. NEW BUSINESS

- a) Consider approval of Resolution No. 21-26 Setting Wages for Full-Time and Part-Time Employees, Fire Chief and Rescue Captain, of the City of Earlham, Iowa, Effective July 1, 2021.
Motion by Petersen, second by Payne, to approve Resolution No. 21-26 Setting Wages for Full-Time and Part-Time Employees, Fire Chief and Rescue Captain, of the City of Earlham, Iowa, Effective July 1, 2021.
Roll: Ayes – unanimous. Motion passes.
- b) Consider approval of Resolution No. 21-27 Setting Wages for the 2021 Seasonal Part-Time Employees of The City of Earlham, Iowa
Motion by Payne, second by Baskin, to approve Resolution No. 21-27 Setting Wages for the 2021 Seasonal Part-Time Employees of The City of Earlham, Iowa
Roll: Ayes - unanimous. Motion passes.
- c) Consider approval of Resolution No. 21-28 a Resolution Authorizing Transfer of Funds for FY21.
Motion by Fredericksen, second by Swalla, to approve Resolution No. 21-28 a Resolution Authorizing Transfer of Funds for FY21.
Roll: Ayes – unanimous. Motion passes.
- d) Consider approval of final acceptance of the Elevated Water Storage Tank Project.
Motion by Payne, second by Fredericksen, to approve the final acceptance of the Elevated Water Storage Tank Project.
Roll: Ayes - unanimous. Motion passes.
- e) Consider approval of Amendment to Agreement between Shive-Hattery, Inc. and City of Earlham for Wastewater Treatment Improvements.
Motion by Petersen, second by Baskin, to approve Amendment to Agreement between Shive-Hattery, Inc. and City of Earlham for Wastewater Treatment Improvements.
Roll: Ayes – unanimous. Motion passes.
- f) Diogenes Ayala – Madison County Emergency Management update including an alternate County Emergency Operations Center for Earlham.
Tornado /evacuation drill at school. Mentioned the active shooter seminar. All three school districts will work together for Madison County Threat Assessment Team. Attended Levitt concerts People need to make sure they are aware of their surroundings. New app to find out what's going on in the county. Meeting with Freedom Fest committee to discuss. There were two ID's in Ankeny. Want to make sure everyone is prepared for anything. He is working on getting radios for Part Time Officers. Wants to make an alternative EOC (Emergency Operations Center) in Earlham, which would be ran by the Fire Chief. There is one in Winterset and St. Charles. It makes sense to have one in Earlham. Just have equipment here if needed. Talked about cybercrimes/ransomware.

8. Mayor's Report

Mentioned the water restrictions email from Warren Water District.

9. Clerk's Report

Stated the GMCCF grants we submitted were denied.

Reported she has been working on the American Rescue Plan (Covid relief) paperwork, and obtain DUNS number and SAMs number.

Reminded Council this was election year. Swalla, Payne, and Petersen, as well as Mayor Lillie, are up for election this year.

10. Council comments/discussion - none

11. Adjourn

Motion by Baskin, second by Fredericksen, to adjourn

Being there was no further business, meeting was adjourned at 8:00 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer