

UNAPPROVED MINUTES
Earlham City Council Meeting
March 14, 2022

The Earlham City Council met in regular session on Monday, March 14, 2022, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m., and the following answered roll: Baskin, Fredericksen, Mudge, Nelsen, Swalla.

1. Approval of Agenda

Motion by Baskin, second by Fredericksen to approve agenda.

Roll: Ayes - unanimous. Motion passes.

2. Public Hearings

a. Proposed FY23 Budget

Mayor Lillie declared the public hearing open at 7:01 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No public comments were received during public hearing.

Motion by Baskin, second by Nelsen, to close public hearing.

Roll: Ayes -unanimous.

Motion passes and public hearing closed at 7:02 p.m.

b. Adoption of Amendment No. 1 to the Earlham Urban Revitalization Plan for the Earlham Urban Revitalization Area

Mayor Lillie declared the public hearing open at 7:02 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No public comments were received during public hearing.

Motion by Baskin, second by Swalla, to close public hearing.

Roll: Ayes -unanimous.

Motion passes and public hearing closed at 7:03 p.m.

c. Authorization of a Loan and Disbursement Agreement and Issuance of Not to Exceed \$410,000 Sewer Revenue Capital Loan Notes of the City of Earlham.

Mayor Lillie declared the public hearing open at 7:03 p.m. Clerk Hibbs stated there were no written or oral comments received at City Hall. No public comments were received during public hearing.

Motion by Fredericksen, second by Nelsen, to close public hearing.

Roll: Ayes - unanimous.

Motion passes and public hearing closed at 7:04 p.m.

3. Public Forum – none.

4. Consent Agenda:

a. Council meeting minutes for 2-14-22

b. Treasurer’s Report for 03-14-22

c. Claims and Receipts Report for 03-14-22

d. Consider approval of Class C Liquor License (LN) for Bricker-Price Block Restoration Corporation (effective date 9-28-2022).

e. Consider appointment of Theresa Carrillo and Jeannine Pacholski to the Earlham Community Center Board.

Motion by Fredericksen, second by Baskin, to approve consent agenda.

Roll: Ayes - unanimous. Motion passes.

5. Department Reports

a. Public Works - Gary Coffman, Public Works Supervisor

Snow storm cleanup, fixed 2 fire hydrants, delivered lime to little league fields, more Ash trees have been removed. Lynn and Gary worked at the STEM Conference with fluid dynamics demonstration. Ordered 200 free trees from the DNR. Coffman has been working with engineers on possible storm water sponsored project. Received 2nd quote on Community Building furnaces/ac units – it is very close to Lillie Plg & Htg quote. Stated our engineer has been working with Dollar General. Mudge and Baskin asked about the standing water at the stop sign at NW 7th. Coffman said he will watch that area. Spoke with engineer again regarding water tower lighting.

- b. Police Department – Chief Jason Heimdal
Some squad car repairs, flat tire, and service. Attended human trafficking class at the school. Discussion on progress on the repairs at 235 SE 2nd. Chief said he will call the owner. Hibbs said she will check with Veenstra & Kim.
- c. Fire Department – Chief Shawn Boyle
Chief Boyle said it has been a busy year, with 29 calls so far in 2022. Vehicle fires, house fires, and a lot of grass fires. Department completed biannual 4-hour haz-met training. Seven members are going to driver operator course. Seven personnel went down to Winterset to help with after-math of the tornado. Unfortunately, they were assigned to rescue/recovery at the house where the family was killed. Most of his guys are doing well mentally. They have attended several debriefings. Chief was out of town at that time. He mentioned Dave Boyd did an excellent job in figuring out who to send, while at the same time making sure Earlham was still covered. Chief gave a report on the wood chip fire at J. Petticord, which is now out after the pile was buried.

6. OLD BUSINESS

- a. Consider approval of Resolution No. 22-12 Adopting Amendment No. 1 to the Earlham Urban Revitalization Plan.
Motion by Baskin, second by Mudge, to approve Resolution No. 22-12 Adopting Amendment No. 1 to the Earlham Urban Revitalization Plan.
Roll: Ayes -unanimous. Motion passes.
- b. Consider approval of Resolution No. 22-14 Instituting Proceedings to take Additional Action for the Authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$410,000 Sewer Revenue Capital Loan Notes.
Motion by Baskin, second by Nelsen, to approve Resolution No. 22-14 Instituting Proceedings to take Additional Action for the Authorization of a Loan and Disbursement Agreement and the issuance of not to exceed \$410,000 Sewer Revenue Capital Loan Notes.
Roll: Ayes - unanimous. Motion passes.
- c. Consider approval of Resolution No. 22-15 A Resolution Approving and Authorizing a Form of Interim Loan and Disbursement Agreement By and Between the City of Earlham, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$410,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2022, of the City of Earlham, Iowa, Under the Provisions of the Code of Iowa, and Providing for a Method of Payment of said Notes.
Motion by Swalla, second by Frederickson to approve Resolution No. 22-15 A Resolution Approving and Authorizing a Form of Interim Loan and Disbursement Agreement By and Between the City of Earlham, Iowa, and the Iowa Finance Authority, and Authorizing and Providing for the Issuance and Securing the Payment of \$410,000 Sewer Revenue Capital Loan Notes Anticipation Project Note, Series 2022, of the City of Earlham, Iowa, Under the Provisions of the Code of Iowa, and Providing for a Method of Payment of said Notes.
Roll: Ayes unanimous. Motion passes.

7. NEW BUSINESS

- a. Consider approval of Resolution No 22-13 Approving City of Earlham Budget for Fiscal Year 2022-2023.
Motion by Baskin, second by Mudge, to approve Resolution No 22-13 Approving City of Earlham Budget for Fiscal Year 2022-2023.
Roll: Ayes - unanimous. Motion passes.
- b. Consider approval of Resolution No 22-16 Approving the Application for Tax Abatement for 925 NE 4th Street, Earlham, Iowa
Motion by Fredericksen, second by Swalla, to approve Resolution No 22-16 Approving the Application for Tax Abatement for 925 NE 4th Street, Earlham, Iowa
Roll: Ayes- unanimous. Motion passes.

- c. Discussion and consider approval of motion to reimburse Officer Matt Stringham \$30.month for personal cell phone use in lieu of city cell phone, effective immediately
Motion by Baskin, second by Fredericksen, to approve motion to reimburse Officer Matt Stringham \$30.month for personal cell phone use in lieu of city cell phone, effective immediately
Roll: Ayes - unanimous. Motion passes.
- d. Set date for Public Hearing for Budget Amendment #1 for City of Earlham Budget FY 2021-2022 for April 11, 2022, 7:00 p.m.
Motion by Swalla, second by Baskin, to approve April 11, 2022, 7:00 p.m. as Public Hearing for Budget Amendment #1 for City of Earlham Budget FY2021-2022.
Roll: Ayes - unanimous. Motion passes.
8. Mayor's Report
County budgets are now set, so he is done with county meetings, for now. Attended the annual SICOG meeting and addressed the issues that went on there. He stated Madison County is thinking about possibly switching COGs. He explained the process. They feel the Metro Des Moines COG would be a better fit for the county. Reported that Lynn Boyle took a city truck down to Winterset for two days to help with storm cleanup. Mayor wanted to thank everyone in Earlham who helped fill and deliver 9 pick-up trucks with food, clothes and cleaning supplies for the relief efforts.
9. Clerk's Report
Hibbs stated the Freedom Fest Dance will be held on Sunday, July 3rd and the committee wanted to make sure there would be no problem with that. Clerk has asked SICOG for assistance in submitting an application for a CAT Grant to help finance the pool renovation project. Clerk also mentioned she spoke with Mayor, and they agreed we should contact attorney with assistance on the Dollar General re-zoning request. Will call Maria Brownell from Ahlers & Cooney, who has worked on this same issue before for other towns.
10. Council comments/discussion
Nelsen looked into obtaining Google Space. This would allow council members to have email addresses separate from their personnel ones and allow access to other Google applications. It is \$6/person per month. He will work with Clerk Hibbs in getting this set up.
Mudge mentioned how lucky Earlham was during the recent tornado. The storm appeared to be tracking straight to Earlham before it turned south to Winterset. She reminded everyone to not to take storm warnings or storm sirens for granted.
11. Adjourn
Motion by Baskin, second by Fredericksen to adjourn.
Roll: Ayes - unanimous. Motion passes.

Being there was no further business, meeting was adjourned at 8:08 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer