**Earlham City Council Meeting**

**July 11, 2022**

The Earlham City Council met in regular session on Monday, July 11, 2022, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Baskin, Fredericksen, Mudge, Nelsen, Swalla. Also present: Clerk Hibbs, Police Chief Heimdal, Public Works Supervisor Coffman.

1. Approval of Agenda

**Motion by Fredericksen, second by Mudge, to approve the agenda.**

**Roll: Ayes - unanimous. Motion Passes.**

1. Public Hearing
   1. Proposed plans, specifications, form of contract, and estimated costs for the Sewer Lagoon Upgrade project.

Mayor Lillie opened the Public Hearing at 7:01 p.m. No one present to speak to the issue. Hibbs stated no written or oral comments were received at City Hall.

**Motion by Baskin, second by Nelsen, to close public hearing.**

**Roll: Ayes - unanimous. Motion Passes. Public Hearing closed at 7:03 p.m.**

1. Public Forum

Bruce Kobolt spoke on storm sewer retention pond on north end of town; maintenance of seal coated streets; and weed control.

1. Consent Agenda:
2. Council meeting minutes for 6-13-22 & 6-27-22
3. Treasurer’s Report for 7-11-22
4. Claims and Receipts Report for 7-11-22
5. Consider appointment of Adam Smith to fill vacancy on the Parks & Recreation Board term ending December 31, 2026.

**Motion by Baskin, second by Fredericksen, to approve the consent agenda.**

**Roll: Ayes - unanimous. Motion Passes.**

1. Department Reports
2. Public Works - Gary Coffman, Public Works Supervisor

Regular mowing, trimming, spraying weeds, filling pot holes. Has been having trouble with chem-troller at the pool but it is working now. More ash trees have been removed. Freedom Fest Committee did a great job on the event. Three trees were downed from a storm. Branch from a city tree came down during storm and fell on car. New benches at City Park, one donated by Deb Walker. Consumer Confidence Report is done for the year. Gendler was mowed before the truck pull. Had over 60 vehicles. Had to tap storm sewer on 2nd. Field tile line was found when digging basement. It had to go to the middle of the street. City will pay for since we’re not sure how many houses it serves. Worked with Tami on lagoon project. Swalla asked about Verizon tower. Gary said he would email tomorrow. Hibbs added DNR is giving us a $15,000 grant for removal of ash trees, since wood is being repurposed. Money has to be spent this month.

1. Police Department – Chief Jason Heimdal

Radars have been certified. Helped with emergency management kid’s camp. Reported on progress on 235 SE 2nd which has siding, roof, front & rear decks. There is brush in yard and Chief will send letter regarding clean-up. Reported on progress on 225 SE 2nd clean-up of garage with caved in roof. (Hibbs stated he is on his third 20-yd roll off.) Discussed security at tennis court during Sunday night concerts.

1. Board, Commission, Committee Reports – none

*City of Earlham*

*July 11, 2022*

*Page 2*

1. UNFINISHED BUSINESS
   1. Discussion and possible action on Comprehensive Plan/Land Use revision

Hibbs explained conversation with engineer following last meeting. Tami sent updated proposal for work on Comp Plan. Council still feels this is a lot of money and scope of work is more than we want. Mayor asked if there should be a Comp Plan Committee meeting and go over this ourselves. Tami said they would come to meeting and explain if needed. Swalla asked if we should contact Snyder Engineering since they did the current plan. Hibbs will set up a Comprehensive Plan Committee Meeting and invite Council and Planning & Zoning Committee.

1. NEW BUSINESS
   1. Consider approval of Resolution No 22-26 A Resolution Authorizing Transfer of Funds for Community Building and Employee Benefits for FY22

**Motion by Baskin, second by Mudge, to approve Resolution No 22-26 A Resolution Authorizing Transfer of Funds for Community Building and Employee Benefits for FY22**

**Roll: Ayes - unanimous. Motion Passes.**

* 1. Consider approval of Resolution No 22-27 Amending Resolution No 22-23 A Resolution Setting Wages For Full-Time And Part-Time Employees, Fire Chief And Rescue Captain, Of The City Of Earlham, Iowa, Effective July 1, 2022

**Motion by Swalla, second by Baskin, to approve Resolution No 22-27 Amending Resolution No. 22=23 Setting Wages For Full-Time And Part-Time Employees, Fire Chief And Rescue Captain, Of The City Of Earlham, Iowa, Effective July 1, 2022**

**Roll: Ayes - unanimous. Motion Passes**

* 1. Consider approval of Resolution No 22-28 A Resolution Awarding the Bid for the 2022 Earlham Lagoon Upgrade Project.

**Motion by Baskin, second by Fredericksen, to approve Resolution No 22-28 A Resolution Awarding the Bid for the 2022 Earlham Lagoon Upgrade Project to Blue Ribbon Builders for $3,951,100.00.**

**Roll: Ayes - unanimous. Motion Passes**

* 1. Consider approval of Resolution No 22-29 A Resolution Approving Amendment #3 to the Agreement Between the City of Earlham, Iowa, and Shive-Hattery Inc. for the Wastewater Treatment Plant Project

**Motion by Swalla second by Baskin, to approve Resolution No 22-29 A Resolution to Approve Amendment #3 to the Agreement Between the City of Earlham, Iowa, and Shive-Hattery Inc. for the Wastewater Treatment Plant Project.**

**Roll: Ayes – unanimous. Motion Passes.**

* 1. Consider approval of Resolution No 22-30 approving plans, specifications, form of contract and estimated costs for Sewer Lagoon Upgrade Project.

Hibbs explained this item does not require a resolution, just a motion.

**Motion by Baskin, second by Mudge, to approve the plans, specifications, form of contract and estimated costs for Sewer Lagoon Upgrade Project.**

**Roll: Ayes – unanimous. Motion Passes**

* 1. Discussion and possible action on funding for new Public Works building, and Swimming Pool renovation.

Hibbs suggested the following for possible funding of Public Works building and the Swimming Pool:

PW Building – use existing LOSST funds plus transfers from General, Water, Sewer, RUT funds; Pool – use the ARPA funds received from federal government. She also stated we have received a $20 grant from Prairie Meadows and a $25,000 grant from Greater Madison County Community Foundation. She asked council to think about this and will discuss it at next meeting.

* 1. Discussion and possible action on amending Chapter 75 of the Earlham Code of Ordinances Golf Carts, ATVs, UTV, and Snowmobiles.

Consensus of council was to keep registering ATVs and UTVs. A fee will not be charged as per HF 2130. Golfcarts, however, will continue to be charged the $50.00 fee.

*City of Earlham*

*July 11, 2022*

*Page 3*

* 1. Consider approval of request from Kent Carlson for car show around the City Park Saturday, September 17, 2022.

Mr. Carlson requested permission to hold a car show around the City Park to raise funds for prostate cancer. He said cars would be parked diagonally, so there shouldn’t be a need to blook the streets. Coffman said it is not problem to block streets if he changes mind. Consensus of Council agreed to approve this request.

* 1. Discussion and possible action on dead ash trees on residential property.

These can be a hazard. Coffman and Hibbs will come up with a card to send out to all property owners regarding dead trees.

1. Mayor’s Report

Has attended several county meetings, but other than that, no report

1. Clerk’s Report

None

1. Council comments/discussion

Discussion on use of cars or golf carts to transport handicapped individuals to the baseball/softball fields.

1. Adjourn

**Motion by Fredericksen, second by Mudge, to adjourn.**

**Roll: Ayes – unanimous. Motion Passes**

Being there was no further business, meeting was adjourned at 8:29 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mary Sue Hibbs, Clerk/Treasurer