**Earlham City Council Meeting**

**April 10, 2023**

The Earlham City Council met in regular session on Monday, April 10, 2023, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Baskin, Fredericksen, Mudge, Nelsen, and Swalla. Also present: Clerk Hibbs, Police Chief Stringham, Public Works Superintendent Coffman.

1. Approval of Agenda

**Motion by Baskin, second by Mudge, to approve agenda.**

**Roll: Ayes – unanimous. Motion passes.**

1. Public Hearings
   1. FY23 Budget Amendment #2

Mayor declared Public Hearing open at 7:01 p.m. Hibbs stated there were no written or oral comments received at City Hall. No one present to address the FY23 Budget Amendment #2. Hibbs briefly explained items in budget amendment.

**Motion by Fredericksen, second by Baskin, to close public hearing.**

**Roll: Ayes - unanimous. Motion passes. Public hearing closed at 7:03 p.m.**

* 1. FY24 City of Earlham Budget

Mayor declared public hearing open at 7:04 p.m. Hibbs stated there were no written or oral comments received at City Hall. No one present to address FY24 Budget.

**Motion by Baskin, second by Fredericksen, to close public hearing.**

**Roll: Ayes – unanimous. Motion passes. Public hearing closed at 7:05 p.m.**

1. Public Forum – none.
2. Consent Agenda:
3. Council meeting minutes for 3-13-23
4. Treasurer’s Report for 4-10-23
5. Claims and Receipts Report for 4-10-23

**Motion by Baskin, second by Nelsen, to approve consent agenda.**

**Roll: Ayes – unanimous. Motion passes.**

1. Department Reports
2. Public Works - Gary Coffman, Public Works Supervisor

Water main break repaired. Lagoon project in full swing. Pool shell has been blasted in preparation for new lining, and concrete is gone. Fredericksen wondered if snow fence should be placed around pool. Pot holes have been patched. Stump grinding going on. Snow plows being taken off of trucks. Discussion on kiddie pool. Coffman suggests closing it. Very had to keep chemicals balanced in such a small area. Discussion on possible future splash pad in that spot, or a patio. Mayor stated if after a year being closed, and people realize how they used it and they have a vested interest in having it there, then they can start the conversation, give us input, and give us money. PW have opened up the parks

1. Police Department – Chief Matt Stringham

Participated in STEM Night at the school. Discussed property at 125 ½ West 1st Street. He and Fire Chief waked through, and Chief sent letter to owner. Presented a report from State Fire Marshall. Owner said he is working on problems, but it is moving very slowly. Owner said it will get windows boarded up. Chief is working on setting up curfew ordinance. Questions were asked and Chief explained necessity for ordinance. Donovan graduates in 2 weeks from Law Enforcement Academy. Two extra officers on duty for large track meet tomorrow.

1. Board, Commission, Committee Reports – none

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1. UNFINISHED BUSINESS
   1. Swimming pool renovation update – see Public Works report.
   2. 28E agreements with ECSD for:

1) rec park - No changes were suggested by Council. Coffman said we should include the equipment sheds that are there. Discussion on baseball concessions. Swalla doesn’t know why the city wants to be in concession stand business. Hibbs/Coffman stated the city doesn’t. Mayor said he would have a conversation with school Superintendent and go from there.

2) water tower – Mayor stated school finance director says she may have found old agreement. They are working on it.

1. NEW BUSINESS
   1. Consider approval of Resolution No 23-11, Approving Budget Amendment #2 for FY23

**Motion by Baskin, second by Mudge, to approve Resolution No 23-11, Approving Budget Amendment #2 for FY23**

**Roll: Ayes - unanimous. Motion passes**.

* 1. Consider approval of Resolution No 23-12 Approving City of Earlham Annual Budget for Fiscal Year 2023-2024.

**Motion by Swalla, second by Baskin, to approve Resolution No 23-12, Approving City of Earlham Annual Budget for Fiscal Year 2023-2024.**

**Roll: Ayes - unanimous. Motion passes.**

* 1. Consider approval of Resolution No 23-13 American Rescue Plan Act (ARPA) Allocation.

**Motion by Swalla, second by Baskin, to approve Resolution No 23-13 American Rescue Plan Act Allocation.**

**Roll: Ayes - unanimous. Motion passes.**

* 1. Consider approval of Pay Application #5 for the Earlham Lagoon Project in the amount of $66,942.13.

**Motion by Fredericksen, second by Mudge, to approve Pay Application #5 for the Earlham Lagoon Project in the amount of $66,942.13.**

**Roll: Ayes - unanimous. Motion passes.**

* 1. Consider approval of motion to approve preliminary plat for the Hester Farms.

Hibbs explained this is up for approval by Council since this property is within the two-mile boundary of Earlham city limits.

**Motion by Fredericksen, second by Baskin, to approve preliminary plat for the Hester Farms**

**Roll: Ayes - unanimous. Motion passes.**

* 1. Consider approval of motion to allow a sewer credit for 415 NW Poplar #17.

**Motion by Swalla, second by Mudge, to approve motion to allow a sewer credit for 415 NW Poplar #17, in the amount of $145.76.**

**Roll: Ayes - unanimous. Motion passes**

* 1. Earlham Chicks w/Checks
     + 1. discussion and possible action on bringing service into town to neuter stray cats.

Council wants more information. Tabled.

* + - 1. discussion and possible action on installation of downtown speaker system.

Downtown area needs new light poles. Consensus of Council to table this until:

there are new light poles are installed; and,

until there is more information (they need to talk to downtown residents, and council needs more information)

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* 1. Consider approval of motion to approve request by Friends of the Library for food trucks parking around city park on Thursday, May 18th, 5-8pm on the no parking side (inside)

Discussion on the food truck issue. There will be a Public Safety Committee meeting on May 8, 2023 at 6:30 p.m. to work on a food truck ordinance.

**Motion by Mudge, second by Swalla, to approve request by Friends of the Library for food trucks parking around city park on Thursday, May 18th, 5-8pm on the no parking side (inside)**

**Roll: Ayes - unanimous. Motion passes.**

* 1. Discussion and possible action on paying out excess PTO to Police Chief Stringham.

Chief explained he has had to cover everything, and work many overtime hours while Officer Donovan has been at Law Enforcement Academy. He currently has 447 hours of PTO. He is going to carryover 260 PTO at the end of the fiscal year. He would like to be paid for the balance since he will not be able to use all of it by the end of the year. Consensus of council is to pay him one-half now and then what is left will be paid before July 1st.

1. Mayor’s Report
2. Clerk’s Report

Shared information she had seen regarding stray cats, and also dog breeds.

1. Council comments/discussion
2. Adjourn

**Motion by Fredericksen, second by Mudge, to adjourn.**

**Roll: Ayes – unanimous. Motion passes.**

Being there was no further business, meeting was adjourned at 7:57 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Mary Sue Hibbs, Clerk/Treasurer