

UNAPPROVED MINUTES
Earlham City Council Meeting
March 11, 2024

The Earlham City Council met in regular session on Monday, March 11, 2024, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Miller, Nelsen, Visser. Absent: Mudge. Also present: Clerk Hibbs, Police Chief Stringham, Public Works Supervisor Coffman.

1. APPROVAL OF AGENDA

Motion by Fredericksen, second by Visser, to approve agenda.

Roll: Ayes – unanimous. Motion passes.

2. PUBLIC FORUM

Ryan Marquardt, the new Executive Director of Madison County Development Group, introduced himself. Stated the upcoming grant deadline is March 29, 2024.

3. CONSENT AGENDA:

a. Council meeting minutes for 02-12-24, 1-10-24

b. Treasurer’s Report for 03-11-24

c. Claims and Receipts Report for 03-11-24

Motion by Nelsen, second by Miller, to approve consent agenda.

Roll: Ayes - unanimous. Motion passes.

4. DEPARTMENT REPORTS

a. Public Works - Gary Coffman, Public Works Supervisor

Replaced water meter at the school. Oil changes in vehicles. Clean up at lagoon. Stated there will be a walk-through May 23rd with all the engineers. Have been cleaning up park. Adel Tree will be coming to remove park trees per DNR. Museum has been notified the huge tree has a crack in it and needs to be removed.

b. Police Department – Chief Matt Stringham

Escorted wrestling team out of town for state tournament. Everything going good at school with SRO. One squad car involved in high-speed chase, resulting in damage to that car. It is now in for repair. Call volume is down.

5. BOARD, COMMISSION, COMMITTEE REPORTS

a. Public Safety Committee

Meeting held just previous to this meeting. Discussed residential swimming pool fences. Hibbs will have something ready for Council at their next meeting. Also discussed on-call time with Chief Stringham. After discussing with Mayor, he has signed agreement with Madison County Sheriff for them to cover calls when police not on duty (approximately 12:00 a.m. to 6:00 a.m.) Stated this will help retain current officers, and when it comes time to rehire, will help recruitment.

6. UNFINISHED BUSINESS - none

7. NEW BUSINESS

a. Consider approval of Resolution No. 24-06 A Resolution Approving and Adopting a Revenue Purpose Statement for Expenditure of Fee Revenues from Proposed Electric and Natural Gas Franchise Fees

Motion by Miller, second by Nelsen, to approve Resolution No. 24-06 A Resolution Approving and Adopting a Revenue Purpose Statement for Expenditure of Fee Revenues from Proposed Electric and Natural Gas Franchise Fees.

Roll: Ayes - unanimous. Motion passes.

b. Set Date for Public Hearings on Ordinance No. 251 and Ordinance No. 252, Amending Ordinances 249 and Ordinance No 250, Electric and Gas Franchise Fees, for April 8, 2024, 7:00 p.m.

Motion by Nelsen, second by Miller, to set the date for Public Hearings on Ordinance No. 251 and Ordinance No. 252, Amending Ordinances 249 and Ordinance No 250, Electric and Gas Franchise Fees, for April 8, 2024, 7:00 p.m.

Roll: Ayes - unanimous . Motion passes.

- c. Consider approval of motion to allow variance to Noise Ordinance and Vendor fee exceptions for Levitt Amp Earlham Summer Music.
Motion by Fredericksen, second by Visser, to approve variance to Noise Ordinance and Vendor fee exceptions for Levitt Amp Earlham Summer Music.
Roll: Ayes – unanimous. Motion passes.
- d. Consider approval of Sewer Credit in the amount of \$2,239.44 for 155 NW 2nd St due to broken water pipe.
Motion by Miller, second by Fredericksen, to approve Sewer Credit in the amount of \$2,239.44 for 155 NW 2nd St due to broken water pipe.
Roll: Ayes - unanimous. Motion passes.
- e. Consider approval of Sewer Credit in the amount of \$84.63 for 155 NW Walnut due to hose leak.
Motion by Fredericksen, second by Miller, to approve Sewer Credit in the amount of \$84.63 for 155 NW Walnut due to hose leak.
Roll: Ayes - unanimous. Motion passes.
- f. Consider approval of new Little League Shed at Recreation Park
Chicks with Checks have donated money to Little League for construction of shed. Council directed Hibbs to send a letter to the DNR requesting permission for placement of shed.
Motion by Visser, second by Fredericksen, to approve new Little League Shed at Recreation Park.
Roll: Ayes – unanimous. Motion passes.
8. Discussion on future lift station, and possible action on Professional Services Agreement from Shive Hattery on said lift station.
Mayor explained the ECSD is considering some type of development on their property. Looking at possible CTE (construction technology engineering) classroom facilities. There are currently no utilities to that area. A sewer lift station would be needed. Mayor asked council if they were willing to help school with cost of a lift station. Different members stated they felt the lift station would help spur more residential growth in that area. The Professional Services Agreement would provide for a study on the project. The cost of the survey will be \$17,000. City could apply to Greater Madison County Community Foundation for grant to help cover cost.
Motion by Fredericksen, second by Nelsen, to authorize mayor to sign Professional Services Agreement with Shive Hattery for lift station.
Roll: Ayes - unanimous. Motion passes.
9. MAYOR’S REPORT
Attending numerous city/county meetings.
10. CLERK’S REPORT
Received IMAU dividend check in the amount of \$4,449. March 28th is Public Hearing on the FY25 Proposed Levy, following by Special Session Council meeting to set date for Public Hearing on FY25 Budget. Comprehensive Plan Meeting set for April 1st, as well as a Planning & Zoning meeting.
11. COUNCIL COMMENTS/DISCUSSION - None
12. ADJOURN
Motion by Fredericksen, second by Miller, to adjourn.
Roll: Ayes – unanimous. Motion passes.

Being there was no further business, meeting adjourned at 7:52 p.m.

Jeff Lillie, Mayor

Attest: _____
Mary Sue Hibbs, Clerk/Treasurer