

**UNAPPROVED MINUTES**  
**Municipal Enterprises Committee Meeting**  
**Earlham City Council**  
**April 29, 2024**

The Municipal Enterprises Committee of Earlham City Council, met on Monday April 29, 2024, immediately following the FY25 Budget Public Hearing, at Earlham City Hall. Chairperson Fredericksen called the meeting to order at 7:07 p.m., and the following answered roll: Fredericksen, Miller, Visser. Also present: Mayor Lillie, Clerk Hibbs, Public Works Supervisor Coffman, Councilmember Mudge.

1. Approval of agenda

**Motion by Miller, second by Visser, to approve the agenda.**

**Roll: Ayes – unanimous. Motion passes.**

2. Discussion and possible action on procedures for locating service line leaks.

Coffman gave the history of a recent service line leak near 4<sup>th</sup> & Poplar. He stated Municipal Management Corp comes in once a year, hooks onto the fire hydrants, and listens for leaks. This will sometimes pick up a service line leak, but not always. Typically, the only way to detect a service line leak is when it surfaces. Coffman checked with DeSoto and they just wait for leaks to surface. Fredericksen stated Waukee is the same. The leak has to surface in order to find it. It was suggested to have the Municipal Management Corp come twice a year. Mayor stated the Warren Water meter will detect if Earlham has a large increase in usage and they will notify us. Therefore, he didn't feel having MMC come twice a year was necessary. Committee agreed.

3. Discussion and possible action on Water Rates for FY25.

Hibbs stated we usually get a notice from Warren Water regarding water rate increases in April. But we have not heard from them yet. UB Clerk Amsden called Warren Water and they said there is not an increase yet. Discussed future 20 block water main project and how we should start saving for that. Discussion on 3% raise, 4%, and/or a Water Main Project fee. It was decided to recommend a 3% water rate increase for FY25. Hibbs stated sewer rates will be going up 6% due to sewer lagoon project.

4. Adjourn

Motion by Visser, second by Miller, to adjourn.

Roll: Ayes – unanimous. Motion passes.

Being there was no further business, meeting adjourned at 7:45 p.m.

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Brock Fredericksen, Chairperson

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk