

**UNAPPROVED MINUTES**  
**Earlham City Council Meeting**  
**June 10, 2024**

The Earlham City Council met in regular session on Monday, June 10, 2024, at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m., and the following answered roll: Fredericksen, Miller, Mudge, Nelsen, Visser. Also present: Clerk Hibbs, Police Chief Stringham, Public Works Supervisor Coffman

1. APPROVAL OF AGENDA

**Motion by Mudge, second by Visser, to approve agenda.**

**Roll: Ayes - unanimous. Motion passes.**

2. PUBLIC FORUM – none

3. CONSENT AGENDA:

a. Council meeting minutes for 05-13-24 and Public Safety Committee meeting minutes 05-13-24

b. Treasurer's Report for 6-10-24

c. Claims and Receipts Report for 06-10-24

**Motion by Nelson, second by Frederickson, to approve consent agenda.**

**Roll: Ayes - unanimous. Motion passes.**

4. DEPARTMENT REPORTS

a. Public Works - Gary Coffman, Public Works Supervisor

Normal mowing, trimming, spraying. Rock on cemetery road. Asphalt overly mostly done in town. Pool up and running. There will be a pool inspection this Wednesday. All four pumps at the lagoons are now running. Gary went to Greenfield for 9 hours to help with storm cleanup. Helped railroad as they moved the switch. Now there should always be one crossing open at all times. They stated that in 3 years they will come back and fix all the crossings. Coffman said EBC contributed towards the black topping of the parking lot/drive behind city hall.

b. Police Department – Chief Matt Stringham

Three officers worked the district track meet in town. Chief stated he has hired 2 more reserves to help cover the weekends. The second car is now repaired and back in the fleet. Officer Rasmussen went to Greenfield following the tornado to help with traffic control. Chief received 8 applications for new officer. Mayor stated there were 2 very good candidates. Interviews will be held this Thursday.

5. BOARD, COMMISSION, COMMITTEE REPORTS - none

6. UNFINISHED BUSINESS - none

7. NEW BUSINESS

a. Consider approval of Resolution No 24-07 Approving an Agreement with The Madison County Sheriff's Department Providing Coverage of After-Hour Call Outs in Earlham

**Motion by Fredericksen, second by Mudge, to approve Resolution No 24-07 Approving an Agreement with The Madison County Sheriff's Department Providing Coverage of After-Hour Call Outs in Earlham**

**Roll: Ayes – unanimous. Motion passes.**

b. Consider approval of Resolution No. 24-10 Approving an Agreement between the City of Earlham and Earlham Chicks with Checks for Donation to 501c3.

**Motion by Mudge, second by Miller, to approve Resolution No. 24-10 Approving an Agreement between the City of Earlham and Earlham Chicks with Checks for Donation to 501c3.**

**Roll: Ayes - unanimous. Motion passes.**

- c. Consider approval of Resolution No 24-11 Approving Agreement between the City of Earlham and Earlham Freedom Fest Committee for Non-Profit Donation to 501c3.  
**Motion by Mudge, second by Visser, to approve Resolution No. 24-11 Approving an Agreement between the City of Earlham and Earlham Freedom Festival for Donation to 501c3.**  
**Roll: Ayes - unanimous. Motion passes.**
- d. Consider approval of Resolution No.24-12 Setting Wages For Full-Time And Permanent Part-Time Employees, Fire Chief And Rescue Captain, of The City Of Earlham, Iowa, Effective July 1, 2024. A Human Resource Committee meeting was set for June 24, 2024, at 6:30 p.m. to discuss additional raises for several employees.  
**Motion by Nelsen, second by Fredericksen, to approve Resolution No. 24-12 Setting Wages for Full-Time and Permanent Part-Time Employees, Fire Chief and Rescue Captain, of The City Of Earlham, Iowa, Effective July 1, 2024**  
**Roll: Ayes - unanimous. Motion passes**
- e. Consider approval of Resolution No 24-15 Approving End of Year 2024Transfers  
Hibbs explained the reasons for each transfer.  
**Motion by Mudge, second by Nelsen, to approve Resolution No. 24-15 Approving End of Year 2024 Transfers.**  
**Roll: Ayes - unanimous. Motion passes.**
- f. Consider approval of Resolution No 24-16 Regarding a Special Election on the Imposition of a Local Option Sales and Services Tax Within the City of Earlham in Madison County, Iowa.  
Hibbs explained she received an email from County Auditor saying she received an email from the State stating the city's LOSST has a sunset effective June 30, 2024. Unfortunately, that requires another election by Earlham residents. The election will be held September 10, 2024, and the LOSST payments will not resume until January 1, 2025. Hibbs said she has requested a resolution of support from Madison County in order to fulfill the over 50% of county residents support requirement. Deadline for request for election is June 18<sup>th</sup>. Following the June 11<sup>th</sup> Board of Supervisor's meeting, Hibbs will take both resolutions to the County Auditor's office.  
**Motion by Miller, second by Visser, to approve Resolution No. 24-18 Regarding a Special Election on the Imposition of a Local Option Sales and Services Tax Within the City of Earlham in Madison County, Iowa.**  
**Roll: Ayes – unanimous. Motion passes.**
- g. Consider approval of payment of Blacktop Service Company invoice in the amount of \$125,000.00.  
Hibbs explained the claim will be paid from ARPA funds, Rec Park, General and LOST funds.  
**Motion by Visser, second by Mudge, to approve payment of Blacktop Service Company invoice in the amount of \$125,000.00**  
**Roll: Ayes - unanimous. Motion passes**
- h. Set date and time for Public Hearing on Budget FY24 Amendment #3 for June 24, 2024 at 7:00 p.m., Earlham City Hall.  
**Motion by Nelsen, second by Miller, to set June 24, 2024, at 7:00 p.m. as date and time for Public Hearing on FY24 Budget Amendment #3.**  
**Roll: Ayes - unanimous. Motion passes**

8. MAYOR'S REPORT

Mayor said the grant application we submitted to the Greater Madison County Development Group for a study on a sanitary sewer lift station was denied. He stated he was not pleased since we were told by them to apply for the grant

9. CLERK'S REPORT

Did not get grant from GMCCF for lift station; Still working on Pool fence ordinance; questioned Senior use of golf carts in rec park; Human Resource Committee meeting; needs to set Board of Adjustment meeting; still trying to set up a Planning and Zoning meeting

10. COUNCIL COMMENTS/DISCUSSION

Mudge said she was asked by citizen why there are not any handicapped parking spots at the pool. Mayor said it is a school parking lot and not under city jurisdiction. She was also asked why the school busses could not be moved in the summer to provide more parking in that same parking lot. That is a question for the school. She noted she was also asked about the sand volleyball courts at the rec park.

Miller has been attending the Madison County Development Group board meetings. He said they are currently having membership problems and their numbers are down.

11. ADJOURN

**Motion by Frederickson, second by Mudge, to adjourn.**

**Roll: Ayes - unanimous. Motion passes**

Being there was no further business, meeting was adjourned at 7:58 p.m.

---

Jeff Lillie, Mayor

Attest: \_\_\_\_\_  
Mary Sue Hibbs, Clerk/Treasurer