

**Unapproved Minutes
Earlham City Council
January 13, 2025**

The Earlham City Council met in regular session on Monday, January 13, 2025 at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 pm. and the following answered roll: Frederickson, Miller, Mudge, Visser. Also present: Chief Stringham, Public Works Supervisor Coffman, Fire Chief Boyle, Rescue Captain Boyle, Clerk Kaster.

1. APPROVAL OF AGENDA

Motion by Frederickson, second by Mudge, to approve agenda.

Roll: Ayes – Unanimous - Motion passes.

2. PUBLIC HEARING

a. FY25 budget amendment #2

Mayor Lillie declared the public hearing open at 7:01 pm. No written or oral comments received.

No public comment.

Motion by Mudge, second by Miller, to exit public hearing 7:02 pm.

Roll: Ayes – Unanimous – Motion passes.

3. PUBLIC FORUM

Ryan Marquardt, Madison County Development Group, stated the Community Foundation Grant application is now open through February 28, 2025.

4. CONSENT AGENDA:

a. Council meeting minutes for 12-9-24

b. Treasurer's Report for 1-13-25

c. Claims and Receipts Report for 1-13-25

d. Consider approval of Tawni Brunell to fill vacancy (fulfilling Dotty Faux term) on Community Building Board, term ending 6-30-25.

e. Consider approval of Nicole Renfrow to fill vacancy (fulfilling Michelle McDaniel term) on Community Building Board, term ending 6-30-25.

f. Consider approval of Colin Russell to fill vacancy (fulfilling Lindsey Mutchler term) on Board of Adjustment, term ending 6-30-27.

g. Consider approval of Application Number 211959 for new Class C Retail Alcohol License (LC) for Botanical Bodega LLC pending dram shop review.

h. Consider approval of Resolution No. 25-01 Designating the Earlham Echo and the Winterset Madisionian as the Official Newspapers for the City of Earlham, Iowa, for 2025.

i. Consider approval of Resolution No. 25-02 Approving the Mayor's Appointment of The Law Firm of Peer, Nelsen, & Braland as City Attorney for the City of Earlham for 2025.

j. Consider approval of Resolution No. 25-03 Designating Earlham Savings Bank as the official Depository for Public Funds Belonging to the City of Earlham, Iowa, for 2025.

k. Consider approval of Mayor's re-appointment of Shawn Boyle as Fire Chief for the Earlham Volunteer Fire Department, and Blake Boyle as Rescue Captain for the Earlham Rescue Squad for 2025

Motion by Frederickson, second by Visser, to approve consent agenda.

Roll: Ayes – Unanimous – Motion passes.

5. DEPARTMENT REPORTS

a. Public Works - Gary Coffman, Public Works Supervisor

Madison County Conservation will bring in (3) oak trees this spring. Ice Rink is almost ready.

Coffman is currently studying for waste water test.

a. Notice of Violation: Effluent Exceedences [567 IAC 64.3(1)] – DNR is aware of the Sewer Lagoon project, no further action required for notice, letter was expected. When water temp is about 64 degrees, it doesn't work.

- b. Police Department – Chief Matt Stringham
New car is in service, no issues on Christmas or New Years, completed 2 week traffic enforcement push, Homeland Security Grant application in process
- c. Fire Department – Chief Shawn Boyle
Presented Annual Report – 105 calls in 2024, 18 members (6 short of full), members attended annual fire school in February, assisted with tornado recovery in Greenfield.
- d. Rescue Department – Captain Blake Boyle
Presented Annual Report – 222 calls in 2024, 11 members with 100 years of combined service, State EMS license renewal completed, assisted with tornado recovery in Greenfield.

6. BOARD, COMMISSION, COMMITTEE REPORTS - None

7. UNFINISHED BUSINESS

- a. Consider approval of Second Reading Ordinance No 470 Amending the Code of Ordinances of the City of Earlham, Iowa, by Adding a Chapter Concerning the Placement of On-Site Storage Containers on Property Within the City of Earlham, Iowa, Chapter 157 On-Site Storage Containers.
Motion by Mudge second by Miller, to approve Second Reading Ordinance No 470 Amending the Code of Ordinances of the City of Earlham, Iowa, by Adding a Chapter Concerning the Placement of On-Site Storage Containers on Property Within the City of Earlham, Iowa, Chapter 157 On-Site Storage Containers.
Roll: Ayes – Unanimous - Motion passes.
- b. Consider approval of waiving Third Reading of Ordinance No 470,
Motion by Mudge, second by Visser, to approve waiving Third Reading of Ordinance No 470
Roll: Ayes - Miller, Mudge, Visser. Nays – Fredericksen. Motion passes.
- c. Consider approval of Second Reading of Ordinance No 471 Amending Chapter 55 of the Earlham Code of Ordinances Animal Protection and Control
Motion by Fredericksen, second by Mudge, to approve Second Reading of Ordinance No 471 Amending Chapter 55 of the Earlham Code of Ordinances Animal Protection and Control
Roll: Ayes – Unanimous - Motion passes.
- d. Consider approval of waiving Third Reading of Ordinance No 471
Motion by Visser, second by Miller, to approve waiving Third Reading of Ordinance No 471
Roll: Ayes – Unanimous - Motion passes.

8. NEW BUSINESS

- a. Consider approval of First Reading of Ordinance No. 472 Amending Code of Ordinance of Earlham, Iowa, 2017, by amending Chapter 106.08 Collection of Solid Waste – Collection Fees.
Motion by Fredericksen, second by Miller, to approve First Reading of Ordinance No. 472 Amending Code of Ordinance of Earlham, Iowa, 2017, by amending Chapter 106.08 Collection of Solid Waste – Collection Fees.
Roll: Ayes – Unanimous - Motion passes.
- b. Consider approval of waiving Second and Third Readings of Ordinance No 472.
Motion by Miller, second by Mudge, to approve waiving Second and Third Readings of Ordinance No 472.
Roll: Ayes – Unanimous - Motion passes.
- c. Consider approval of Resolution No 25-04, Updating Signatories for all City of Earlham Accounts at Earlham Savings Bank.
Motion by Mudge, second by Fredericksen, to approve Resolution No 25-04, Updating Signatories for all City of Earlham Accounts at Earlham Savings Bank.
Roll: Ayes – Unanimous - Motion passes.

- d. Consider approval of Resolution No 25-05 Approving FY25 Budget Amendment #2
Motion by Visser, second by Mudge, to approve Resolution No 25-05 Approving FY25 Budget Amendment #2
Roll: Ayes – Unanimous - Motion passes.

- e. Consider approval of request to waive review of plat of survey for proposed split of Maffin Farm, Parcel IDs 250041344000000, 250441346000000
Motion by Fredericksen, second by Mudge, to approve waiving review of plat of survey for proposed split of Maffin Farm, Parcel IDs 250041344000000, 250441346000000
Roll: Ayes – Unanimous - Motion passes.

- f. Set public hearings for Ordinance No 473 Amending Code of Ordinances of the City of Earlham Iowa, amending the Natural Gas Franchise, and Ordinance No 474 Amending the Code of Ordinances of the City of Earlham Iowa, by amending the Electric Franchise, for February 10, 2025, 7:00 pm.
Motion by Mudge, second by Miller, to approve setting public hearings for Ordinance No 473 Amending Code of Ordinances of the City of Earlham Iowa, amending the Natural Gas Franchise, and Ordinance No 474 Amending the Code of Ordinances of the City of Earlham Iowa, by amending the Electric Franchise, for February 10, 2025, 7:00 pm.
Roll: Ayes – Unanimous - Motion passes.

- g. Levitt AMP Summer Music in the Park - Connie Terry
This summer will be the 6th year – requesting \$7,500 from the city towards their \$77,000 budget, Noise Ordinance permit to be granted from 4:00 pm – 9:00 pm on 10 concert dates, and peddlers, solicitors license exemption for vendors at the park. They will work with the Community Building Board for potential use as a rain location.

- h. Internet Service Provider Options – Deeanna Mudge
Don Mudge addressed internet outage issues in town, reliable internet is important to people moving to Earlham. BTWI is coming in to more houses in town, potential partnership with the City may be available. City should explore fiber options. Ryan Marquart, MCDG, stated he would contact Panora Fiber to start the conversation for Earlham. Deeanna and Don Mudge stated they would help wherever needed.

9. MAYOR’S REPORT - None

10. CLERK’S REPORT

Kaster stated budget sessions start Thursday, Chamber of Commerce Annual Banquet is January 30, 2025, MidAmerican will start tree work in town in the next few weeks. Bricker Price Building inspector stated the city may want to have the building split into 3 suites for the 3 different entities. Council consensus was its not necessary.

11. COUNCIL COMMENTS/DISCUSSION - None

12. ADJOURN

Motion by Mudge, second by Fredericksen, to adjourn.

Roll: Ayes – Unanimous - Motion passes.

Being there was no further business, meeting was adjourned at 8:02 pm.

Jeff Lillie, Mayor

Attest: _____
Shelley D. Kaster, Clerk/Treasurer