**Unapproved Minutes**

**Earlham City Council**

**July 14, 2025**

The Earlham City Council met in regular session on July 14, 2025, 7:00 p.m. at Earlham City Hall. Mayor Lillie called the meeting to order at 7:00 p.m. and the following answered roll: Fredericksen, Miller, Mudge, Nelsen, Visser. Also present: Chief Stringham, Public Works Supervisor Coffman, Clerk Visser.

1. APPROVAL OF AGENDA

**Motion by Frederickson, second by Mudge, to approve agenda**

**Roll: Ayes-Unanimous- Motion passes.**

1. PUBLIC HEARINGS- none
2. PUBLIC FORUM – none
3. CONSENT AGENDA:
4. Council meeting minutes for 6-9-25
5. Treasurer’s Report for 7-14-25
6. Claims and Receipts Report for 7-14-25
7. Approval of amendment to liquor license for outdoor service for Bricker Price Block for September 1, 2025.
8. Approval of amendment to liquor license for outdoor service for Botanical Bodega for September 1, 2025.
9. Approval of amendment to liquor license for outdoor service for Westside Bar for September 1, 2025.
10. Approval to split off the north 100’ of 225 SW Walnut Ave Earlham, Iowa to make a new parcel.

**Motion by Miller, second by Mudge, to approve consent agenda.**

**Roll: Ayes- Unanimous- Motion passes.**

1. DEPARTMENT REPORTS
2. Public Works - Gary Coffman, Public Works Supervisor

**Mowing, trimming, street sweeping. Staring asphalt work 7/15/25 on the south side of the tracks. We got our new mowers. At the park someone hit a pole and took out some wires and did some damage. Freedom fest when the vendors left, left major damage to the park, ruts in the grass, broken concrete. Next year we need to maybe budget to add some of these repairs into the budget because it is going to cost a lot to fix these items. We may even need to think about having the vendors and food trucks for these events in the park only park on the street. Lynn passed his grade two waste water, and got a wage increase.**

1. Police Department – Chief Matt Stringham

**Quite nothing crazy. Freedom Fest went great. Gary went to a fire arms schooling so we can clean and inspect our own guns here. We are going to have a crisis invention meeting met with the county attorney office that put it on. Getting ready to do fire arms training with the Van Meter Police Department we go to the range in Des Moines club. Semi ordinance code starting to enforce the code.**

1. BOARD, COMMISSION, COMMITTEE REPORTS- none
2. UNFINISHED BUSINESS-none
3. NEW BUSINESS
   1. Consider approval of Resolution No. 25.32 a Resolution Amending Resolution No 24-18 & 25.31, Setting Wages Fire Chief and Rescue Captain, of The City of Earlham, Iowa Effective July 1, 2025.

**Motion by Visser, second by Frederickson, to approve Resolution amending resolution NO 24-18 & 25.31, Setting Wages Fire Chief and Rescue Captain, of The City of Earlham, Iowa Effective July 1, 2025.**

**Roll: Ayes- Unanimous – Motion passes**

* 1. Consider approval of Resolution No. 25.33 a Resolution Amending Resolution No 24-18 & 25.31, Setting Wages for Full-time Employees, of The City of Earlham, Iowa Effective July 1, 2025.

**Motion by Frederickson, second by Mudge to approve Resolution Amending Resolution No 24-18 & 25.31, Setting Wages for Full-time Employees, of The City of Earlham, Iowa Effective July 1, 2025.**

**Roll: Ayes- Unanimous – Motion passes**

* 1. Consider approval of Resolution No. 25.34 a Resolution Amending Resolution No 24-18 & 25.31, Setting Wages for Permanent Part-Time Employees, of The City of Earlham, Iowa Effective July 1, 2025.

**Motion by Mudge, second by Miller to approve Resolution Amending Resolution No 24-18 & 25.31, Setting Wages for Permanent Part-Time Employees, of The City of Earlham, Iowa Effective July 1, 2025.**

**Roll: Ayes- Unanimous – Motion passes**

* 1. Consider approval of Resolution No. 25.35 a Resolution to Participate in the planning & development of SICOG and pay membership fee in the amount of $2432.25

**Motion by Miller, second by Fredericksen to approve Resolution to Participate in the planning & development of SICOG and pay membership fee in the amount of $2432.25**

**Roll: Ayes – Unanimous – Motion passes**

* 1. Consider approval of the First Reading of Ordinance No 475 Amending Ordinance No 455, Approving the water rate effective July 1,2025

**Motion by Fredericksen, second by Mudge to approve the First Reading of Ordinance No 475 Amending Ordinance No 455, Approving the water rate effective July 1,2025.**

**Roll: Ayes- Unanimous – Motion passes**

* 1. Consider approval of the First Reading of Ordinance No 476 Amending Ordinance No 439, Approving the sewer rate effective July 1,2025

**Motion by Visser, second by Miller to approve the First Reading of Ordinance No 476 Amending Ordinance No 439, Approving the sewer rate effective July 1,2025**

**Roll: Ayes- Unanimous – Motion passes**

* 1. Collen Petersen- discussion on funding for national historical registry. Earlham Cemetery

National registry stopped work funding June 19th.

**They put a hold on all state historical funding. We are going to have to take new pictures, the pictures are good for three years and the oldest one is from 2023.**

**The cemetery has officially got all 220 Veterans markers placed out there, and have replaced some of the old ones from being damaged by mowers or other things. Provided a public notice sign for vandalism stating the state code on it and would like to post it at the main entrance. Provided a news letter giving information about the cemetery and other links to see cemetery information.**

* 1. Jackie Hansen- discussion on Autumn Fun Fest

**October 4, 2025 hold the Autumn Fest and that is also a RJ weekend in the park will have a silent auction, a 5k race and 1 mile race, free will donation meal. Will need to block off streets for the race and Sycamore street and Maple street. We will need extra traffic control for that day. The route will not go down Chestnut. The event is early around 9am. Map is provided we can get the barricades set up the night before. We need to reach out to Mitch- EM to set up a plan for the event in case of weather.**

1. MAYOR’S REPORT-

**Would like to get Travis with Piper and Graff to come in this fall around October and sit down with us and give us our numbers where we stand with the budget and to see where we are with our projects. This way we can start looking at the next projects like a new Fire Station and Public Works Buildings.**

1. CLERK’S REPORT
   1. House File 706, training for all elected officials for first term electees
2. COUNCIL COMMENTS/DISCUSSION- none
3. ADJOURN

**Motion by Visser, second by Mudge to adjourn.**

**Roll: Ayes – Unanimous – Motion passes**

Being there was no further business, meeting was adjourned at 7:46 p.m.

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jessica L. Visser Clerk/Treasurer