**Approved Minutes**

**Earlham City Council**

**September 8, 2025**

The Earlham City Council met in regular session on September 8, 2025, 7:00 p.m. at Earlham City Hall. Mayor Jeff Lillie called the meeting to order at 7:00 pm. and the following answered roll: Fredericksen, Miller, Mudge, Nelson, Visser. Also present: Chief Stringham, Supervisor Coffman, and Clerk Visser

**Fredericksen absent**

1. APPROVAL OF AGENDA

**Motion by: Mudge, second by Miller, to approve agenda.**

**Roll: Ayes- Unanimous- Motion Passes**

1. PUBLIC HEARINGS- none
2. PUBLIC FORUM – none
3. CONSENT AGENDA:
   1. Council meeting minutes for 8-14-25
   2. Treasurer’s Report for 9-8-25
   3. Claims and Receipts Report for 9-8-25

**Motion by: Nelson, second by Visser, to approve consent agenda.**

**Roll: Ayes- Unanimous- Motion passes.**

1. DEPARTMENT REPORTS
2. Public Works - Supervisor Gary Coffman

**All mowing trimming is going good, since it has stopped raining the cemetery is all done now. The pool is about empty. Lines all got painted and made sure the streets looked good for RVTV. Have an old trailer that we need to get rid of we can do two weeks sealed bids on the trailer. Two trimmers that we need to get rid of but let’s just put a dollar amount on it and post them at Caseys and couple other places.**

1. Police Department – Chief Matt Stringham

**National night out went well. Madison County roads have got the speed signs fixed. Few first weeks of school have been going well. I have gun qualifications for the guys that we are taking. RVTV went well we had zero calls for service, safety wise went great. I brought this up to the mayor once the fire department started to build the building I am looking at a lean-to to attach to the new fire building so the cars are not sitting outside. The quote we got was about $13,000.00 and would like to see if you would back this and find the funds to help get this done. We would be attaching this to the old griller building. Lillie: It was not budgeted for so we will need to have a special meeting to find the funding for it. Special meeting set for 9-18-25 at 6pm.**

1. BOARD, COMMISSION, COMMITTEE REPORTS- none
2. UNFINISHED BUSINESS- none
3. NEW BUSINESS
   1. Earlham Garden Club- Michelle Grooves – Community Beautification project

**Flower pots on all the corners on Chestnuts. We will take care of them, watering them planting them and removing and storing them if needed. We would like to keep them up year-round as long as they don’t interfere with the snow removal.**

* 1. Consider approval of location and run route for AutumnFest October 4th, 2025- Jackie Hansen

**Map is good for the race route and blocking off roads. I will get with Chief and Gary to have road closures the week of.**

* 1. Consider approval to renew the Water Fund CD in the amount of $16,439.27 mature date September 25, 2025

**Motion by: Mudge, second by Visser, to approve to renew the Water Fund CD in the amount of $16,439.27 mature date September 25, 2025 for a 12-month term with the higher interest rate.**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Approve to renew the Water Fund CD in the amount of 16,843.26.

**Motion by: Visser, second by Miller, to approve to renew the Water Fund CD in the amount of $16,843.26 mature date October 8, 2025 for a 12-month term with the higher interest rate.**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Consider approval on motion to set Beggers Night on Friday, October 31st, 5-8 PM

**Motion by: Mudge, second by Nelson, to approve Beggers Night on Friday, October 31st, 5-7 PM**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Consider approval of the Final Amortization Schedule for Phase one of the Lagoon Project

**Motion by: Mudge second by Miller, to approve the final amortization schedule for phase one of the lagoon project.**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Consider approval of Resolution 25-40 amending Resolution No 24-18 & 25-31 approving setting wages for full time employee effective July 14, 2025

**Motion by: Nelsen, second by Mudge, to approve Resolution 25-40 amending Resolution No 24-18 & 25.31 approving setting wagers for full time employee effective July 14, 2025**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Consider approval of Resolution 25-41 Not to exceed $300,000.00 Sewer Revenue Capital Loan Notes Fixing date for a meeting on the proposition to authorize a Loan and Disbursement agreement and the issuance of notes to evidence the obligations of the City thereunder.

**Motion by: Mudge, second by Visser, to approve Resolution 25-41 Not to exceed $300,000.00 Sewer Revenue Capital Loan Notes Fixing date for a meeting on the proposition to authorize a Loan and Disbursement agreement and the issuance of notes to evidence the obligations of the city thereunder.**

**Roll: Ayes- Unanimous- Motion Passes**

* 1. Consider approval of Application Number 227066 Pending Dramshop Review for Class F Retail Alcohol License (LF) for Patriot Ranch effective 10/10/2025

**Motion by: Visser, second by Mudge, to approve Consider approval of Application Number 227066 Pending Dramshop Review for Class F Retail Alcohol License (LF) for Patriot Ranch effective 10/10/2025**

1. MAYOR’S REPORT

**RVTV went really well they spoke highly of our town.**

**Our insurance agent brought to me but not in time for the agenda, and they discovered in our policy that we had things that were not covered and we needed to get them added to the policy, but we may need to look into this and add it onto the special meeting on the 18th. The insurance came out of the general fund instead if trying to break it up between departments.**

1. CLERK’S REPORT
   1. Exam- went well and waiting on the results now
   2. RVTV- **V&K wrote a check but it was supposed to go to RVTV we will need to do a budget amendment to show the in and out of the check.**
   3. Williamson pool contract- **getting the name changed on the contract to the trust name.**
   4. Training Classes- **Street Finance Report and then the first week in October have clerk classes virtually**
   5. Conference Next week in Des Moines- **TIF and other class on many other classes.**
2. COUNCIL COMMENTS/DISCUSSION

**Miller- I got talked to about the building ordinance on the wrestling sign and a bunch of the committee couldn’t vote because there was not enough quorum**. **The scale of the sign to the building was not out of whack. They told me that there are signs that don’t meet the ordinance so just trying to figure out where things stand. They are very excited about the wrestling building and so is the school.**

**Coffman- with the lean-to what will we do with this building if the fire department gets a new station. Unofficially would have to be torn down and then sell the bare lot. What else can we use the old griller building for.**

**Visser- instead of the lean-to can we put some overhead doors in the south side of the building to pull the cars in. We can talk with fire and look into this as an option.**

1. ADJOURN

**Motion by: Mudge, second by Miller, to adjourn.**

**Roll: Ayes- Unanimous- Motion passes**

Being there was no further business, meeting was adjourned at 8:05 PM

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Jeff Lillie, Mayor

Attest: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jessica L. Visser Clerk/Treasurer